# Pritha R. Dhungana, MD, FAACAP Board Certified in Child, Adolescent & Adult Psychiatry



12 AND UNDER

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803 E. Dixie Ave. Leesburg, FL. 34748 Fax: 352-633-4288

Support@SerenityHC.net

Hello and welcome to our office.

The following paperwork is everything you need to fill out and either fax, email, or upload within 2 days of receiving it. To guarantee your appointment, ONLY those with fully COMPLETED paperwork received PRIOR to the appointment will be guaranteed. PLEASE arrive 45 minutes PRIOR to your scheduled appointment time. Every document is essential and has a purpose, please fully complete each page, prior to our first meeting with you or your child.

	, 1	moe incoming what you or your	cinia.				
Docum	ments needing to bring with you:	Appointment Time:	Appointment Date:				
	] ID Card/ Drivers Licence		spouloment Bate.				
	Copy of Insurance Card						
	Name and Address of Pharmacy						
	Fill out complete list of ALL medications you a	re taking: from doctors & over	the country include decease				
	2 moderation of the moderation of the a	re taking, irom doctors & over	the counter, include dosages				
<u>Inform</u>	nation about our office:						
*	WE DO NOT PRESCRIBE ADDERALL/ Benzodia:	cenines/Hypnotics/ OR AMRI	EN MEDICATIONS				
*		to Disability FMI A Service A	nimals Workman's Companyation or				
	Medical Marijuana	to Disability, 1 Mills, betylee A	initials, working a compensation of				
*	Patients will be evaluated, but there is no guar	antee that they will be given th	e type of medication they seek or any				
	medication. Dr. Dhungana and her Nurse Prac	itioners believe in a holistic a	proach to medicine				
*		ir scheduled appointments	sprousit to mountine.				
*		ment time, if you have comple	eted all your New Patient nanemwork and				
	have sent it to: email: Support@SerenityHC.ne	t . or faxed to 352-241-4282 wi	thin 48 hours of receiving it				
*		s of your medications	ann 40 hours of receiving it.				
*		at at least 24 hours in advance	of every vicit to evoid a Era Faa				
	jour appointmon	to actions 24 Hours III advance	of every visit to avoid a \$50 Fee				
ALL IV	MINORS- 17 and under						
*		REQUIRED TO ATTEND INITI	AL APPOINTMENT				
*	If parents are divorced: Both parents are Stron	gly Encouraged to attend the f	irst visit - will also need the legal divorce				
v	paperwork.		and nood the logar divolce				
*	If adopted: Legal court paperwork is required.						
	Thank You,						
	Serenity Health Centers						
	Patient	Name:					
	Patien	/ Guardian Signature:	Date				



# Psychiatry Clinic Intake Questionnaire (Please Print Clearly and Complete ALL Page)

			Today's Date:
First	Mid	ddle	
	CELL#:		Work #:
Sex: M / F	Other:	Date	e of Birth:
l at home In S	School	Away in School	Working
	Al	llergies:	
on: ade) Middle (Graduated Yes)	(grade / No)	e) HS(grad	le) (Graduated Yes / No) GED (Graduated Yes / No)
on:		Address	City
ment:	7,000	Address	City
Office?			
Nan	ne		Telephone
			Telephone
Norse?			
psychiatric treatme	ent will help	you to achieve?	
you expect ( medi	cation, psy	chotherapy, other)?	
			200
	Sex: M / F I at home In :  on: ade) Middle_ (Graduated Yes on: me ment: ame  Office? Nan rician? Nan you seek help?: child do you seek worse? petter? psychiatric treatme you expect ( medi	CELL#: Sex: M / F Other: I at home In School  Alon: ade) Middle (grade) (Graduated Yes / No)  On: me  ment: ame  Office? Name  rician? Name & Practice you seek help?: child do you seek help?  petter?  psychiatric treatment will help	CELL #:

### The SNAP-IV Teacher and Parent Rating Scale James M. Swanson, Ph.D., University of California, Irvine, CA 92715

Name:					Gender:	Age;	Gra	de:
Ethnicity (circle one which best applies):	African-American	Asian	Cancasian	Hispanic	Other		WILLIAMORE	
Demony (on one one which have appear).				-				
Completed by:	THE PERSON S		Type of Cla	£SS:		Class size:	use' outside of	
For each item, check the column which be	st describes this child	Ŀ			Not At	Just A Little	Quite A Bit	Very Much
1. Often fails to give close attention to de	elenca pedam va plict	e mietak	es in schools	iork or tacks				
2. Often has difficulty sustaining attention	n in tasks or play acti	vities	es in senout	OTT OT PROPER	( <u>*************************</u>			
3. Often does not seem to listen when sp		,,,,,,,			-	2022 - HINCHOO		
4. Often does not follow through on inst		nish sch	oolwork, chor	res. or duties			3	
5. Often has difficulty organizing tasks a	nd activities		g. 13 - 17 - 17 - 17 - 17 - 17 - 17 - 17 -	1000000		-		
6. Often avoids, dislikes, or reluctantly e		ing susta	ined mental	effort				
7. Often loses things necessary for activ	ities (e.g., toys, school	l essign	nents, pencils	or books)				
8. Often is distracted by extraneous stim	oli	_	GANG N					
9. Often is forgetful in daily activities								
10. Often has difficulty maintaining alert	ess, orienting to requ	ests, or e	executing dire	ctions	-			
11. Often fidgets with hands or feet or sq	cirms in sear							
12. Often leaves seat in classroom or in o		ch remain	ning seated is	expected	7-1-1-1		-	
13. Often runs about or climbs excessivel	y in situations in whi	ch it is in	espropriate					
14. Often has difficulty playing or engage								
15. Often is "on the go" or often acts as i								
16. Often talks excessively	DE MORE SEE					-		
17. Often blurts out answers before ques	ions have been comp	leted						
18. Often has difficulty awaiting turn								
<ol><li>Often interrupts or intrudes on others</li></ol>	(e.g., butts into conv	ersations	(games)					
20. Often has difficulty sitting still, being	g quiet, or inhibiting i	mbnjses	in the classro	om or at hor	ne			
21. Often loses temper								
22. Often argues with adults					- 22/22			
23. Often actively defies or refuses adult								
24. Often deliberately does things that a					***	. ——		
25. Often blames others for his or her m		)I			C-11-00-		-	
26. Often touchy or easily annoyed by o	thers							-
27 Often is angry and resentful					1			-
28. Often is spiteful or vindictive								
29. Often is quarrelsome			- Feb		-			
30. Often is negative, defiant, disobedie	int, or hospile toward	authority	figures		<u> </u>			-
31. Often makes noises (e.g., humming	or odd sounds)							-
32. Often is excitable, impulsive								
33. Often cries easily					5)		4	-
34. Often is uncooperative 35. Often acts "smart"					0		-	
36. Often is restless or overactive					-			-
37. Often disturbs other children					-			
38. Often changes mood quickly and di	matically '					-	****	
39. Often easily frustrated if demand a	enctmet immediation	.,			-			
40. Often teases other children and inte							-	***********

Check the column which best describes this child:	Not Ai All	Just A Little	A Bit	Much
41. Often is aggressive to other children (e.g., picks fights or bullies)				
42. Often is destructive with property of others (e.g., vandalism)				
43. Often is described (e.g., steals, lies, forges, copies the work of others, or "cons" others)	1100			
44. Often and seriously violates rules (e.g., is truent, runs away, or completely ignores class rules)				
44. Often and seriously violates fulls (e.g., is drient, finis away, or completely agreed where				
45. Has persistent pattern of violating the basic rights of others or major societal norms				V
46. Has episodes of failure to resist aggressive impulses (to assault others or to destroy property)				
47. Has motor or verbal ties (sudden, rapid, recurrent, nonrhythmic motor or verbal activity)				
48. Has repetitive motor behavior (e.g., hand waving, body rocking, or picking at skin)	-			
49. Has obsessions (persistent and intrusive mappropriate ideas, thoughts, or impulses)				
50. Has compulsions (repetitive behaviors or mental acts to reduce anxiety or distress)				
50. Has computations (repetitive beneviors of mental acts to recees and by or access)		-		
51. Often is restless or seems keyed up or on edge				
52. Often is easily fatigued				
53. Often has difficulty concentrating (mind goes blank)	-	-	-	
54. Often is irritable	-			SHOW THE PARTY
55. Often has muscle tension				
56. Often has excessive anxiety and worry (e.g., apprehensive expectation)	-			
57. Often has daytime sleepiness (unintended sleeping in inappropriate situations)				
58. Often has excessive emotionality and attention-seeking behavior				
59. Often has need for undue admiration, grandiose behavior, or lack of empathy		-		
60. Often has instability in relationships with others, reactive mood, and impulsivity			. —	
61 Sometimes for at least a week has inflated self esteem or grandiosity		-		
62. Sometimes for at least a week is more talkative than usual or seems pressured to keep talking	7)		-	i i i i i i i i i i i i i i i i i i i
63. Sometimes for at least a week has flight of ideas or says that thoughts are racing		Territoria de la constanta de		
64. Sometimes for at least a week has elevated, expansive or euphoric mood		•	-	
65. Sometimes for at least a week is excessively involved in pleasurable but risky activities				e (Section 1)
66. Sometimes for at least 2 weeks has depressed mood (sad, hopeless, discouraged)			novii samnome	
oo, Sometimes for at least 2 weeks has depressed mood (sad, nobelies, discouraged)	***************************************			
67. Sometimes for at least 2 weeks has irritable or cranky mood (not just when frustrated)	<del>*************************************</del>		and American	
68. Sometimes for at least 2 weeks has markedly diminished interest or pleasure in most activities				
69. Sometimes for at least 2 weeks has psychomotor agitation (even more active than usual)	( ***	•		
70. Sometimes for at least 2 weeks has psychomotor retardation (slowed down in most activities)	-	-		
71. Sometimes for at least 2 weeks is fatigued or has loss of energy			- 1	
72. Sometimes for at least 2 weeks has feelings of worthlessness or excessive, inappropriate guilt			_	
73. Sometimes for at least 2 weeks has diminished ability to think or concentrate		S	_	
74. Chronic low self-esteem most of the time for at least a year		_		
75. Chronic poor concentration or difficulty making decisions most of the time for at least a year				
76. Chronic feelings of hopelessness most of the time for at least a year			ve ve	
76. Chromic rectings of hopelessness most of the time for at least a year		- According		
77. Currently is hypervigilant (overly watchful or alost) or has exaggerated startle response	-			
78. Currently is irritable, has anger outbursts, or has difficulty concentrating				
79. Currently has an emotional (e.g., nervous, worried, hopeless, tearful) response to stress	SWILL			
80. Currently has a behavioral (e.g., fighting, vandalism, truancy) response to stress	(: <del></del>		200	
ov. Currently has a benavioral (e.g., nighting, valuation), thanby response to success	-			
81. Has difficulty getting started on classroom assignments	-	ـــ ک		
82. Has difficulty staying on task for an entire classroom period				
83. Has problems in completion of work on classroom assignments	William Co.			
84. Has problems in accuracy or peatness of written work in the classroom				
85. Has difficulty-attending to a group classroom activity or discussion				
86. Has difficulty making transitions to the next topic or classroom period				· · · · · · · · · · · · · · · · · · ·
87. Has problems in interactions with peers in the classroom				_
88. Has problems in interactions with staff (teacher or eide)				
89. Has difficulty remaining quiet according to classroom rules		<u> </u>		
90, Has difficulty staying scated according to classroom rules	-			

Parent Version - Page 1 of 2 (To be filled out by the PARENT)

Name:	Date:	
reality,	Date	

### Directions:

Below is a list of statements that describe how people feel. Read each statement carefully and decide if it is "Not True or Hardly Ever True" or "Somewhat True or Sometimes True" or "Very True or Often True" for your child. Then for each statement, fill in one circle that corresponds to the response that seems to describe your child for the last 3 months. Please respond to all statements as well as you can, even if some do not seem to concern your child.

		0 Not True or Hardly Ever True	1 Somewhat True or Sometimes True	2 Very True or Often True
1.	When my child feels frightened, it is hard for him/her to breathe	0	0	0
2.	My child gets headaches when he/she is at school	0	0	0
3.	My child doesn't like to be with people he/she doesn't know well	0	0	0
4.	My child gets scared if he/she sleeps away from home	0	0	0
5.	My child worries about other people liking him/her	0	0	0
6.	When my child gets frightened, he/she feels like passing out	0	0	0
7.	My child is nervous	0	0	0
8.	My child follows me wherever I go	0	0	0
9.	People tell me that my child looks nervous	0	0	0
10.	My child feels nervous with people he/she doesn't know well	0	0	0
11.	My child gets stomachaches at school	0	0	0
12.	When my child gets frightened, he/she feels like he/she is going crazy	0	0	0
13.	My child worries about sleeping alone	0	0	0
14.	My child worries about being as good as other kids	0	0	0
15.	When he/she gets frightened, he/she feels like things are not real	0	0	0
16.	My child has nightmares about something bad happening to his/her parents	0	0	0
17.	My child worries about going to school	0	0	0
18.	When my child gets frightened, his/her heart beats fast	0	0	0
19.	He/she gets shaky	0	0	0
20.	My child has nightmares about something bad happening to him/her	. 0	0	0

## Parent Version - Page 2 of 2 (To be filled out by the PARENT)

<b>4</b> 1		0 Not True or Hardly Ever True	1 Somewhat True or Sometimes True	2 Very True or Often True
21.	My child worries about things working out for him/her	0	0	0
22.	When my child gets frightened, he/she sweats a lot	Ö	0	0
23.	My child is a womer	0	0	0
24.	My child gets really frightened for no reason at all	0	0	0
25.	My child is afraid to be alone in the house	0	0	c
26.	It is hard for my child to talk with people he/she doesn't know well	0	0	0
27.	When my child gets frightened, he/she feels like he/she is choking	0	•	0
28.	People tell me that my child worries too much	0	0	0
29,	My child doesn't like to be away from his/her family	0	0	0
30.	My child is afraid of having anxiety (or panic) attacks	0	0	0
31.	My child worries that something bad might happen to his/her parents	0	0	0
32.	My child feels shy with people he/she doesn't know well	0	0	-
33.	My child worries about what is going to happen in the future	0	0	0
34.	When my child gets frightened, he/she feels like throwing up	o	0	0
35.	My child worries about how well he/she does things	0	0	0
36.	My child is scared to go to school	0	0	0
37.	My child worries about things that have already happened	0	0	0
38.	When my child gets frightened, he/she feels dizzy	0	0	0
39.	My child feels nervous when he/she is with other children or adults and he/she has to do something while they watch him/her (for example: read aloud, speak, play a game, play a sport)	0	0	0
40.	My child feels nervous when he/she is going to parties, dances, or any place where there will be people that he/she doesn't know well	0	0	o
41.	My child is shy	0	0	0

Developed by Boris Birmaher, MD, Suneeta Khetarpal, MD, Marlane Cully, MEd, David Brent, MD, and Sandra McKenzie, PhD. Western Psychiatric Institute and Clinic, University of Pgh. (10/95). Email: birmaherb@msx.upmc.edu

Child Version - Page 1 of 2 (To be filled out by the CHILD)

Name:	•	Date:	

### Directions:

Below is a list of sentences that describe how people feel. Read each phrase and decide if it is "Not True or Hardly Ever True" or "Somewhat True or Sometimes True" or "Very True or Often True" for you. Then for each sentence, fill in one circle that corresponds to the response that seems to describe you for the last 3 months.

		0 Not True or Hardly Ever True	1 Somewhat True or Sometimes True	2 Very True or Often True
1.	When I feel frightened, it is hard for me to breathe	0	0	0
2.	I get headaches when I am at school	0	0	0
3.	I don't like to be with people I don't know well	0	0	0
4.	I get scared if I sleep away from home	0	0	0
5.	I worry about other people liking me	0	0	0
6.	When I get frightened, I feel like passing out	0	0	0
7.	! am nervous	0	0	0
8.	I follow my mother or father wherever they go	0	0	0
9.	People tell me that I look nervous	0	0	0
10.	I feel nervous with people I don't know well	0	0	0
11.	My I get stomachaches at school	0	0	0
12.	When I get frightened, I feel like I am going crazy	0	0	0
13.	I worry about sleeping alone	.0	0	0
14.	I worry about being as good as other kids	0	0	0
15.	When I get frightened, I feel like things are not real	0	0	0
16.	I have nightmares about something bad happening to my parents	0	0	0
17.	I worry about going to school	0	0	0
18.	When I get frightened, my heart beats fast	0	0	0
19.	I get shaky	0	0	0
20.	I have nightmares about something bad happening to me	0	0	0

Child Version - Page 2 of 2 (To be filled out by the CHILD)

		0 Not True or Hardly Ever True	1 Somewhat True or Sometimes True	2 Very True or Often True
21.	I worry about things working out for me	0	0	0
22.	When I get frightened, I sweat a lot	0	0	0
23.	1 am a worrier	0	0	0
24.	I get really frightened for no reason at all	0	0	0
25.	I am afraid to be alone in the house	0	0	0
26.	It is hard for me to talk with people I don't know well	0	0	0
27.	When I get frightened, I feel like I am choking	0	0	0
28.	People tell me that I worry too much	0	0	0
29.	I don't like to be away from my family	0	0	0
30.	I am afraid of having anxiety (or panic) attacks	0	0	0
31.	I worry that something bad might happen to my parents	0	0	0
32.	I feel shy with people I don't know well	0	0	0
33.	I worry about what is going to happen in the future	0	0	0
34.	When I get frightened, I feel like throwing up	0	0	0
35.	I worry about how well I do things	0	0	0
36.	I am scared to go to school	0	0	0
37.	I worry about things that have already happened	0	0	0
38.	When I get frightened, I feel dizzy	0	1 0	0
39.	I feel nervous when I am with other children or adults and I have to do something while they watch me (for example: read aloud, speak, play a game, play a sport)	С	0	0
40.	I feel nervous when I am going to parties, dances, or any place where there will be people that I don't know well	0	0	0
41.	I am shy	0	0	0

<sup>\*</sup>For children ages 8 to 11, it is recommended that the clinician explain all questions, or have the child answer the questionnaire sitting with an adult in case they have any questions.

Developed by Boris Birmaher, MD, Suneeta Khetarpal, MD, Marlane Cully, MEd, David Brent, MD, and Sandra McKenzie, PhD. Western Psychiatric Institute and Clinic, University of Pgh. (10/95). Email: birmaherb@msx.upmc.edu

CHILDREN'S DEPRESSION INVENTORY . CDI

	Name:		•	Date:				
	Kids sometime	es hav	ve different feelings and idea	as.				
	This form lists different feelings & ideas in groups. From each group, pick one sentence that describes you best over the past two weeks. After you pick a sentence from the first group, go on to the next group.							
	There is no right or wrong answer. Just pick the sentence that best describes the way you have been feeling recently.							
	Fill in the circl	e ( O	) next to the sentence that	you pick t	or your answer.			
	Here is an exa describes you			it. Fill in	the circle next to the sentence that			
	Example:		I read books all the time. I read books once in a while I never read books.	e.	. *			
*	REMEMBER, I THE PAST TW			BEST DESC	RIBE YOUR FEELINGS & IDEAS OVER			
1.	O I am sad o O I am sad m O I am sad a	nany	times.	6.	OI think about bad things happening to me once in a while.			
2.		ure if	er work out for me. Things will work out for me. k out for me.		O I worry that bad things will happen to me. O I am sure that terrible things will happen to me.			
3.	O I do most O I do many O I do every	thing	gs wrong.	7.	O I hate myself. O I do not like myself. O I like myself.			
4.	O I have fun O I have fun O Nothing is	doin	g some things.	8.	<ul><li>All bad things are my fault.</li><li>Many bad things are my fault.</li><li>Bad things are not usually my fault.</li></ul>			
5.	O I am bad a O I am bad o	ome	times.	9.	<ul><li>I do not think about killing myself.</li><li>I think about killing myself but I would not do it.</li><li>I want to kill myself.</li></ul>			

<ul><li>10. O I feel like crying every day.</li><li>O I feel like crying once in a while.</li><li>O I do not feel like crying.</li></ul>	O I feel alone all the time.
<ul><li>11. O Things bother me all the time.</li><li>O Things bother me once in a while.</li><li>O Things do not bother me.</li></ul>	<ul><li>21. O I never have fun at school.</li><li>O I have fun at school once in a while.</li><li>O I have fun at school all the time.</li></ul>
<ul><li>12. O I like being with people.</li><li>O I do not like being with people.</li><li>O I do not want to be around people at all.</li></ul>	<ul><li>22. O I have plenty of friends.</li><li>O I have some friends but I wish I had more.</li><li>O I do not have any friends.</li></ul>
<ul> <li>13. O I cannot make up my mind about things.</li> <li>O It is hard to make up my mind about things.</li> <li>O I make up my mind about things easily.</li> </ul>	<ul><li>23. O My school/home work is alright.</li><li>O My school/home work is not as good as before.</li><li>O I do badly in subjects I used to be good in.</li></ul>
<ul><li>14. O I look OK.</li><li>O There are some bad things about my looks.</li><li>O I look ugly.</li></ul>	24. O I can never be as good as other kids. O I can be just as good as other kids if I want to.
15. O I have to push myself all the time to do my school/home work.	O I am just as good as other kids.
O I have to push myself some of the time to	25. O No one really loves me.
do my school/home work.	O I am not sure if someone loves me.
O Doing school/home work is not a big problem.	O I am sure that someone loves me.
,	26. O I usually do what I am told.
<ol><li>O I have trouble sleeping every night.</li></ol>	O I do not do what I am told a lot of the time
<ul><li>I have trouble sleeping on some nights.</li><li>I sleep pretty well.</li></ul>	O I never do what I am told.
	27. O I get along with people.
17. O I am tired once in a while.	O I do not always get along with people.
O I am tired some days.	O I do not get along with people.
O I am tired all the time.	
	TOTAL:
18. O Most days I do not feel like eating.	
O I sometimes do not feel like eating.	
O I eat pretty well.	
<ul><li>19. O I do not worry about aches and pains.</li><li>O I sometimes worry about aches and pains.</li><li>O I worry about aches and pains all the time.</li></ul>	* •

## CHILD MANIA RATING SCALE, PARENT VERSION (CMRS-P)

	Child's name	Date of Birth (mm/dd/yy)	- C	ase # / ID #	<del></del>	
INS	Instructions					
each	The following questions concern your child's mood and behavior in the past week. Please place a check mark or an 'x' in a box for each item. Please consider it a problem if it is causing trouble and is beyond what is normal for your child's age. For example, check 'rare or never' if the behavior is not causing trouble.					
Do	es your child	NEVER	SOMETIMES	OFTEN	VERY OFIEN	
1.	Have periods of feeling super happy for hours or time, extremely wound up and excited, such as fe "on top of the world"	days at a cling	1	2	3	
2.	Feel irritable, cranky, or mad for hours or days at	a time 0	1	2	3	
3.	Think that he or she can be anything or do anythin (e.g., leader, best basket ball player, rap singer, millionaire, princess) beyond what is usual for the	101		2	3	
4.	Believe that he or she has unrealistic abilities or powers that are unusual, and may try to act upon which causes trouble	them,	1	2	3	-
5.	Need less sleep than usual; yet does not feel tired the next day	0	i	2	3	
6.	Have periods of too much energy	0	1	2	3	
7.	Have periods when she or he talks too much or to loud or talks a mile-a-minute	0	1	2	3	
8.	Have periods of racing thoughts that his or her n cannot slow down, and it seems that your child's cannot keep up with his or her mind	nind 0 mouth	1	2	3	
9.	Talk so fast that he or she jumps from topic to to	pic 0	I	2	3	
10.	Rush around doing things nonstop	0		2	3	
11.	Have trouble staying on track and is easily drawn to what is happening around him or her	0	1	2	3	
12.	Do many more things than usual, or is unusually productive or highly creative	0	1	2	3	
13.	Behave in a sexually inappropriate way (e.g., talks dirty, exposing, playing with private p masturbating, making sex phone calls, humping dogs, playing sex games, touches others sexually	OD	1	2	3	2.70
14.	<ul> <li>Go and talk to strangers inappropriately, is more socially outgoing than usual</li> </ul>	0	1	2	3	

Does your child	NEVER	SOMETIMES	OFTEN	Very Often	
15. Do things that are unusual for him or her that are foolish or risky (e.g., jumping off heights, ordering CDs with your credit cards, giving things away)	0	1	2	3	-
16. Have rage attacks, intense and prolonged temper tantrums	0	1	2	3	
<ol> <li>Crack jokes or pun more than usual, laugh loud, or act silly in a way that is out of the ordinary</li> </ol>	-0	ī	2	3	
18. Experience rapid mood swings	0	1	2	3	
19. Have any suspicious or strange thoughts	0	1	2	3	
20. Hear voices that nobody else can hear	0		2	3	•
21. See things that nobody else can see	0	1	2	3	-

TOTAL SCORE \_\_\_

Please send comments to: PavuluriMD@Brainandwellness.com

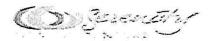
### Pritha R. Dhungana, MD, FAACAP Board Certified in Child, Adolescent & Adult Psychiatry



835 Oakley Seaver Dr. Clermont, FL. 34711 Tel: 352-241-9282

803 E. Dixie Ave. Leesburg, FL. 34748 Fax: 352-633-4288

EXPRESS AND INFORMED CON	SENT FOR TREATMENT
Patient Name:	Date:
I, the undersigned, a patient, guardian advocate authorize the professional staff of this facility to administer	Healthcare surrogate/ proxy, hereby mental health assessment and treatment.
I understand that I am responsible for the fees for services r	endered.
I understand that mor information will be provided to me be the administration of psychotropic medications.	efore my informed consent will be requested for
I understand that my consent can be revoked orally or in wr	iting prior to , or during the treatment period.
I understand that my records are confidentional, but there a not to release any information about you, other than to Sere without getting your permission in writing. Florida and Fed these regulations may be reported as a crime. However, thei information must be shared. These include cases where their children, elders, or disabled persons; there is espression of a commission of a crime on Serenity Health Center's premises Serenity Health Center to release information; we learn of a or the State requires that we report client data for follow-up	nity Health Center staff on a need to know basis eral law protects such information. Violations of the are times when the law also says that the is physical and sexual abuse or neglect of antent to harm self or others; there is a threat or so or to staff; a court order is issued requiring contagious disease which may harm others; and
Patient Signature:	Date:
Parent/ Guardian/ Surrogate Signature:	
I hereby GIVE DO NOT GIVE Serenity He	ealth Center permission to contact me by:
Phone Text You can call me at:	During these
We may want to cantact you by phone and/or text to remine upon the completion of your treatment.	i you of your appointment, or how you are doing
Patient Signature:	Date:
Parent/ Guardian/ Surrogate Signature:	



### Billing and Insurance Procedure Consent

### You Must Read And Initial Where Indicated

1.	I request that payment of authorized Medicare/ other Insurance Company benefits be made on behalf of Serenity Health Centers for services rendered from physicians or associates of Serenity Health Centers. () Initial	
2.	I authorize Serenity Health Centers to release any medical information concerning me to my insurance company or its agents necessary to determine benefits or the benefits related to the payable services. I am aware that I am responsible for any deductibles, co-insurances, and non-covered services. I understand this applies to all Medicare, and Commercial Insurance Companies. () Initial	
3.	I understand that payment is due at the time services are rendered. All co-pays and deductibles will be collected. () Initial	
4.	Serenity Health Centers will file a claim to your Insurance Company. If your insurance company does not respond to the claim within 60 days from the date of filing, then the balance will become the Patient's responsibility. The patient will receive a statement and payment will be due upon receipt. If payment is not received within 30 days, further action will be taken. If your deductible has not been met, or if you do not have insurance, arrangements must be made prior to your first appointment with the Physician or any medical personnel. () Initial	
5.	Medicare patients: We will file your secondary insurance as a courtesy. We will only bill one insurance company after Medicare. If we receive no response, the balance after Medicare pays will be your responsibility. () Initial	
6.	If you have an HMO, obtaining authorization is your responsibility for all visits, procedures, etc. If you choose to be seen without prior authorization and your insurance company denies payment, you will be responsible for your entire bill. () Initial	
Import	tant Note: Please remember that your coverage is a contract between you and your insurance ny. WE ARE NOT PART OF THAT CONTRACT. We file as a COURTESY to you.	
l,	, have read and understand the above billing and insurance Print Name dures.	
Patier	nt Signature Date	



### Patient Rights and Responsibilities

While receiving services from Serenity Health Center you have the right to...

- 1. An environment that preserves the dignity and contributes to a positive self-image
- 2. Be served in the least restrictive treatment alternative available with your treatment needs.
- 3. Have all identifying and treatment information held in a confidential manner.
- 4. Know that information disclosed concerning abuse, neglect, or exploitation of a child, disabled adult, or the elderly MUST be reported to the Department of Health and Rehabilitation for possible investigation (under Florida State Law).
- 5. Be involved in the development and review and review the clinical records compiled as a result of treatment.
- 6. Refuse care, treatment or services at any time.
- Treatment free from mental, physical, sexual, and verbal abuse, neglect and exploitation, or any form of corporal punishment.
- 8. To be informed (and when appropriate, family members) about the outcomes of care, including unanticipated outcomes.
- 9. Exercise citizenship privileges.

### As a patient of Serenity Health Centers you have the Responsibility to...

- 1. Provide accurate and complete information.
- 2. Schedule appointments and make any calls during normal office hours 9 am 4 pm Monday through Thursday. If you call after normal business hours, please leave a message and we will return your call within 24 to 48 business hours. If you are in Crisis or have an Emergency Immediately call 911.
- 3. Meet financial commitments by:
- a.) Paying the fees for services rendered
- b.) Being financially responsible for missed appointments.
- 4. Ask questions when you do not understand your care or do not know what is expected of you.
- 5. Show respect and consideration. You may be held legally responsible for any verbal or physical abuse towards Serenity Health Center's staff.
- Follow rules and regulations set forth by staff.
- 7. Attend medication appointments to obtain prescription refills.
- 8. Accept the consequences for outcomes if you do not follow treatment recommendations.

By signing this form, I am verifying that I have read and received a copy of my Rights and Responsibilities form

Patient Signature:	Date:
Parent/ Guardian Signature:	Date:
Witness Signature:	Date:



THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY, If you have any questions regarding this notice please contact;

Serenity Health Center 835 Oakley Seaver Dr.

Clermont, FL 34711 (Effective date November 14, 2008)

### WHO WILL FOLLOW THIS NOTICE:

This notice describes our practice's privacy practices and that of:

- Any physician or health care professional authorized to enter information into your medical chart.
- All departments and units of the practice.
- All employees, staff, and other personnel.
- All these individuals, sites and locations follow the terms of this notice. In addition, these individuals, sites, and locations may share medical
  information with each other or with third-party specialists for treatment, payment, or office operations purposes described in this notice.

### OUR PLEDGE REGARDING MEDICAL INFORMATION

We understand that medical information about you and your health is personal. We are committed to protecting medical information about you, We create a record of care and services you receive at our office. We need this record to provide you with quality care and to comply with certain legal requirements. This notice applies to all of the records of the care generated by our office.

This notice will tell you about the ways in which we may use and disclose medical information about you. We also describe your rights and certain obligations we have regarding the use and disclosure of medical information.

We are required by law to:

- Make sure that medical information that identifies you is kept private;
- · Give you this notice of our legal duties and privacy practices with respect to medical information about you; and
- Follow the terms of this notice that is currently in effect.

### HOW WE MAY USE AND DISCLOSE MEDICAL INFORMATION ABOUT YOU

The following categories describe different ways that we use and disclose medical information. Not every use or disclosure in a category will be used. However, all of the ways are permitted to use and disclose information will fall within one of the categories.

- For Treatment: We may use medical information about you to provide you with medical treatment or services. We may disclose medical information about you to the practice's office personnel who are involved in taking care of you in the office and elsewhere. We may also disclose medical information about you to people outside our office who may be involved in your care after you leave the office, such as family members or others we use to provide services that are a part of your care provided you have consented to such disclosure. These entities include third party physicians hospitals, nursing homes, pharmacies, or clinical labs with whom the offices consults or makes referrals.
- For Payment: We may use and disclose medical information about you so that the treatment and services you receive at our office may be billed to and payment may be collected from you, an insurance company, or a third party. For example, we may need to give your health plan information about procedures you received at the office so your health plan will pay us or reimburse you for the services. We may also tell your health plan about a treatment you are going to receive to obtain prior approval or to determine whether your plan will cover the treatment.
- For Healthcare Operations: We may also use and disclose medical information about you for medical office operations. These uses and disclosures are necessary to run our office and make sure that all patients receive quality care. For example, we may use medical information to review our treatment and services and to evaluate performance of our staff in caring for you. We may also combine medical information about many patients to decide what additional services the office should offer, what services are not needed, and whether certain new treatments are effective. We may also disclose information to our physicians, staff, and other office personnel for review and learning purposes.
- Appointment Reminders: We may also use your information to contact you as a reminder that you have an appointment for treatment or medical care in our office. You may be contacted by any of our personnel via phone, mail, text, or email.
- Treatment Alternatives: We may use your information to tell you about possible recommended treatment options or alternatives that may be of interest to you.
- Individuals Involved In Your Care or Payment For Your Care: We may release medical information about you to a friend or family member
  who is involved in your medical care provided you have consented to such disclosure. We may also give information to someone who helps pay
  for your care. In addition, we may disclose information about you to an entity assisting in a disaster relief effort so that your family can be notified
  of your condition, status and location.
- As Required By Law: We will disclose medical information about you when required to do so by federal, state, or local law.
- To Avert a Serious Threat to Health or Safety: We may use and disclose medical information about you when necessary to prevent a serious threat to your health and safety of the public or another person. Any disclosure, however, would only be to someone able to help prevent the threat.
- Health Oversight Activities: We may disclose medical information to a health oversight agency for activities authorized by law. The oversight activities include for example, audits, investigations, inspections, and licensure. These activities are necessary for the government to monitor the healthcare system, government programs, and compliance with civil rights laws.



- <u>Lawsuits and Disputes:</u> If you are involved in a lawsuit or dispute, we may disclose medical information about you in response to a subpoena, discovery request, or other lawful process by someone else involved in the dispute, but only of efforts have been made to tell you about the request or to obtain an order protecting the information requested.
- Law Enforcement: We may release medical information if asked to do so by a law enforcement official in response to a court order, a subpoena, warrant, summons, or similar process. To identify or locate a suspect, fugitive, material witness, or missing person about the victim of a crime if under certain limited circumstances, we are unable to obtain the person's agreement about a death we believe may be the result of criminal conduct, about criminal conduct at the office, and the person's emergency circumstances to report a crime, the location of the crime or victims, or the identity, description or location of the person who committed the crime.
- <u>Coroners. Medical Examiners and Funeral Directors:</u> We may release medical information to a coroner or medical examiner. This may be
  necessary, for example, to identify a deceased person to determine the cause of death. We may also release medical information about patients
  of the office to funeral directors as necessary to carry out their duties.

#### YOUR RIGHTS REGARDING MEDICAL INFORMATION ABOUT YOU

You have the following rights regarding medical information we obtain about you:

- Right to inspect and copy: You have the right to a copy of your medical information that may be used to make decisions about your care. To
  inspect and/or receive a copy of medical information that may be used to make decisions about you, you must submit in writing to Serenity
  Health Center. If you request a copy of the information, we may charge you a minimum fee of \$50.00 to cover the costs of copying and mailing or
  other supplies associated with your request. We may deny your request to inspect and copy in certain limited circumstances.
- Right to Amend: If you feel that the information we have about you is incomplete or incorrect, you may ask us to amend the information. You have the right to ask for an amendment for as long as the information is kept by our office. To request an amendment, you must request in writing to your physician. In addition, you must provide a reason that supports your request. We may refuse to amend your record under limited circumstances.
- Right to Accounting Disclosures: You have the right to request a list of disclosures we made of medical information about you, To request this
  list you must submit a request in writing to Serenity Health Center and denote a time period not to exceed seven years. The first request will be
  free of charge, but additional lists may apply fees to be determined before any charges will be applied, at which time you may retract your
  request before any costs are incurred.
- Right to Request Restrictions: You have the right to request restrictions or limitations on the medical information we use ro disclose about you for treatment, payment, or healthcare operations. You also have a right to request a "limit" on the medical information we disclose about you to someone who is involved in your care or payment for your care, like a family member or friend.
  - We Are Not Required to Agree to Your Requests. If we do not agree to comply with your request, and only do so if the information is
    needed to provide you with emergency treatment. You must submit, in writing to Serenity Health Center citing: (1) which information
    you wish to limit; (2) whether you want to limit our use, disclosure or both; and (3) to whom you want the limits to apply.
- Right to Request Confidential Communications: You have the right to request that we will communicate with you about medical matters in a
  certain way or at a certain location. For example, you may request that we only contact you at work or by mail. Please submit your request in
  writing. We will not ask for a reason for your request and we will accommodate all reasonable requests.
- Right to a Paper Copy of this Notice: You have the right to receive a paper copy of this notice. You may ask us to give you a copy of this notice at any time. You may request in writing to Serenity Health Center that a copy be mailed to you.
- Mental Health Exemption: As per HIPAA Privacy Rule Mental Health Care providers who specialize in Psychiatry and Mental Health are specifically exempt from disclosing patient records to patients directly. The Privacy Rule definition of Psychiatric notes are "notes recorded in any medium" by a healthcare provider who is a Licensed Mental Health Care Provider, Therapist, or Psychiatrist. We can, however, send your medical records, upon written request and with proper signed Medical release form stating Facility, Physicians name, and Fax number, to the medical provider of your choice.

### CHANGES TO THIS NOTICE

We reserve the right to change this notice. We reserve the right to make the revised or changed notice effective for medical information we already have or may obtain in the future. We will post a current copy of this notice in the office. The notice will contain on the first page, in the top left corner, the effective date. In addition, each time you we will offer you a copy of the current notice in effect.

### COMPLAINTS

If you believe your privacy rights have been violated, you may file a written complaint with Serenity Health Center, 835 Oakley Seaver Driver, Clermont, FL. 34711. Or with the Office of Civil Rights within the Department of Health and Human Services by visiting their website at <a href="https://www.hhs.gov/ccr/hipaa">www.hhs.gov/ccr/hipaa</a>. All complaints must be submitted in writing. You will not be penalized or retaliated against for filing a complaint.

### OTHER USES OF MEDICAL INFORMATION

Other uses and disclosures of medical information not covered by this notice or the laws that apply to us will be made only with your written permission, if you provide us permission, you may also revoke that permission at any time, in writing. If you revoke your permission, we will no longer use or disclose information about you for reasons covered by your written authorization. You understand that we are unable to take back any disclosures we have already made with your permission, and that we are required to retain our records of the care that we provided to you.



# Acknowledgement and Consent Notice of Privacy Practices

The notice of Privacy Practices tells you how we may use and share your health records.

- 1. We will use and share your health records to treat you and to bill for the services we provide.
- 2. We will use and share your health records to run our practice.
- 3. We will use and share your health records as required by law.

You have the following rights with respect to your health records:

- You have the right to have your psychiatric medical records sent to another medical professional.
- 2. You have the right to receive a list of whom we have given your records to.
- 3. You have the right to ask us to correct a mistake in your health records.
- 4. You have the right to ask that we not use or share your health records.
- 5. You have the right to ask us to change the way we contact you.

All of these rights are explained in more detail in the Notice of Privacy Practices.

I have received a copy of Serenity Health Center's Notice of Privacy Practices.

I consent to the use and the sharing of my health records for treatment, payment, and operation purposes as described in the Notice of Privacy Practices. I know that if I do not consent, Serenity Health Care can not provide services to me.

Signature of patient or legal representative	Date	

### Pritha R. Dhungana, MD, FAACAP Board Certified in Child, Adolescent & Adult Psychiatry



835 Oakley Seaver Dr. Clermont, FL. 34711 Tel: 352-241-9282 803 E. Dixie Ave. Leesburg, FL. 34748 Fax: 352-633-4288

### NO SHOW/NO CONTACT/ OFFICE ARRIVAL POLICY

Appointments are scheduled to accommodate your schedule and the schedule of our providers, please be courteous of their time as we are aware your time is just as valuable.

- Please arrive 15 minutes prior to your scheduled appointment time.
- New patients with completed paperwork, please arrive to the office 30 to 45 minutes prior to your appointment time. If you have NOT completed your paperwork Please ARRIVE 90 minutes prior to your scheduled appointment.
- If you are running late please call 352-241-9282, as a courtesy to the office staff, so that we are aware. We may be able to place the next person who is ready in with the provider, and you will not have to rush, without any fees being charged to you.
- We allow Established patients a 7 minute "grace period." If you are late after this time period you will be considered a NO SHOW.
- If any patient arrives 8 minutes after their scheduled appointment time and no calls have been made to reschedule or cancel, you will be charged a NO SHOW fee.
   See fee schedule below
- If you have an appointment with us and you do not CONFIRM, DO NOT Reschedule or Cancel 24-48 hours prior to your scheduled appointment you will be charged the NO SHOW/ No Contact Fee.
- Be aware that after 3 No Show/ No Contacts within a calendar year you will be automatically discharged from our practice.
- Prior to being rescheduled with a No Show/ No Contact Fee, this MUST be paid PRIOR to being able to Reschedule or and Refills being sent.

### No Show/No Contact Fees

New Patient:	\$100
Established 1st occurrence———	\$50
Established 2nd occurrence————	\$100
Established 3rd occurrence———	\$150

\_\_\_\_\_ Date:

Please be advised that Serenity Health Center WILL NO discontinuation of medication(s), due to the inability of	T be responsible for any adverse reactions due to
appointments as determined by their provider.	(initial)
Patient Signature:	Date:

Parent/ Guardian Signature:\_\_\_\_